

TRIUNFO SANITATION DISTRICT

1001 Partridge Drive, Suite 150, Ventura, CA 93003 (805) 658-4642

PUBLIC RECORDS REQUEST FORM

The California Public Records Act (Government Code 6250 et. seq.) was enacted to ensure public access to public records. This form will enable us to accurately and efficiently fill your request. You will be charged the direct cost of duplication as set forth in the District's adopted fees.

To expedite your request for District records, please identify specifically the type of records you are requesting. Requests should reasonably describe identifiable records prepared, owned, used, or retained by the District. The District is not required by law to create a new record or list from an existing record.

NAME: _____ DATE OF REQUEST: _____

PHONE: _____ EMAIL ADDRESS: _____

ADDRESS: _____

Description of District record(s). Please be as specific as possible and include date(s), if known.

\$ _____ Copies 8 1/2 x 11 @ \$.50 first three pages, \$.10 each page thereafter

\$ _____ Other copy charges (irregular size pages, maps, drawings, audio recording, etc.)

\$ _____ Postage

\$ _____ Total charges

Mail payment to: Triunfo Sanitation District
Clerk of the Board
1001 Partridge Drive, Suite 150
Ventura, CA 93003