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April 25, 2016

Board of Directors  
Triunfo Sanitation District  
Ventura County, California

**APPROVAL OF PURCHASE ORDER WITH SAM HILL & SONS, INC. FOR RECLAIMED WATER SERVICE LINE INSTALLATION**

**Summary**

The District received requests from two Home Owner Associations (HOAs) in Oak Park to provide reclaimed water (R/W) for their irrigation systems. In order to determine costs, staff solicited proposals from 3 contractors to complete the work. Their bids for installation of two new 2" service lines on Doubletree and Deerhill and abandonment of service lines on Singletree and Quarter Horse were:

Sam Hill & Sons - \$31,600  
Travis Agricultural Construction - \$37,150  
County Pipeline - \$48,960

At the March 28, 2016, Board Meeting, your Board was provided with a brief overview of the HOA requests and directed staff to bring it back to your Board for further review and possible approval. This project, if approved, would expand the retail R/W sales by 6 acre-feet per year (~2,600 units/year) and reduce demand on the current Oak Park Water system by the same amount. Under this project arrangement TSD would fund the cost of connecting the customers to the R/W system (main to meter). The customers (HOAs) would be responsible for any and all costs associated with the onsite modifications and user responsibilities. Modifications would include, but are not limited to, R/W system use identification signage and sprinkler head replacement as well as usage responsibilities to ensure that the R/W is used appropriately, conduct annual certification testing, and compliance monitoring.

Staff is recommending that the Board authorize a purchase order for Sam Hill & Sons in the amount of \$31,600 to perform the work. If you have any questions or need additional information, please contact me at 805-658-4621 or email [marknorris@vrdsd.com](mailto:marknorris@vrdsd.com).

**Fiscal Impact**

Funding for this project requires a budget adjustment in the amount of \$31,600.

**Recommendation**

It is recommended the Board:

- 1) Authorize the Director of Finance to sign a Purchase Order with Sam Hill & Sons, Inc. for \$31,600 for the installation of two new reclaimed water service lines, and
- 2) Approve a R/W budget adjustment in the amount of \$31,600.

REVIEWED AND APPROVED: \_\_\_\_\_  
Mark Norris - General Manager

Attachments: Contractor proposals (3)