



TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

Board of Directors

James Wall, Chair
Michael Paule, Vice Chair
Janna Orkney, Director
Susan Pan, Director
Vacant, Director

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold its Regular Meeting on Monday, June 26, 2017, 5:15 p.m. at the Oak Park Library (Film & Lecture Room 102), 899 N. Kanan Road, Oak Park, California. The business to be transacted is as follows:

AGENDA

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, www.triunfosanitation.com.

1. **Call to Order, Roll Call**
2. **Pledge of Allegiance**
3. **Agenda Review** (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. **Public Comment** (Items not on the agenda – 5 minute limit)
In accordance with Government Code Section 54953(a), this is an opportunity for members of the public to briefly address the Board on items NOT on the agenda. Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CONSENT ITEMS (Items 5 through 6) – Matters listed under Consent Items are considered to be routine, non-controversial, and are normally approved by one motion. If discussion is requested by a member of the Board on any Consent item, or if a member of the public wishes to comment on an item, that item may be removed from Consent Agenda for separate action.

5. **Approval of Minutes:** May 22, 2017 Regular Meeting; June 15, 2017 Special Meeting
6. **Adoption of the Fiscal Year 2017-2018 (FY 2018) Budget**
It is recommended the Board adopt the Fiscal Year 2017-2018 Budget.

ACTION ITEMS (Items 7 through 14)

7. Sewer Service Charges for Collection on Tax Rolls:

It is recommended the Board:

- a. Conduct a public hearing to receive written and oral comments on the proposal to collect sewer service charges via the property tax statement;
 - 1) Call to order and open the public hearing.
 - 2) Receive staff report and recommendations.
 - 3) Report of written communications by Interim Clerk of the Board.
 - 4) Public comment.
 - 5) Close public hearing.
 - 6) Discussion by Board of Directors
- b. Unless there is a majority protest, adopt the reports (Exhibits A & B) which have the assessor's parcel numbers and amount of charges proposed for collection on the tax rolls;
- c. Adopt TSD Resolution No. TSD 2017-006 Regarding Collection of Sewer Service Charges by the County of Ventura;
- d. Direct staff to file a certified copy of the adopted reports and resolution with the Ventura County Auditor-Controller; and
- e. Direct staff to coordinate collection of sewer service charges on the General Ventura County Tax Rolls with the County Auditor-Controller, Assessor, and Tax Collector.

8. Rescision of Current Stage 1 Water Supply Shortage Condition:

It is recommended the Board:

- 1) Rescind the Stage 1 Water Supply Shortage invoked under the Water Shortage Contingency Plan; and
- 2) Direct staff to post notices on the District's website, media outlets, and with a bill stuffer in the OPWS monthly bill (~\$750); or
- 3) Provide staff with alternative direction.

9. District Opposition to State of California SB 623 – Prescribing a Statewide Tax on Water:

It is recommended the Board approve the Chair to sign the attached letter and direct staff to send it to the State officials listed within the letter.

10. Approval of TSD Contract T17-001 – Agreement for Consulting Services Between Triunfo Sanitation District and Linda Moyer:

It is recommended the Board approve Triunfo Sanitation District Contract T17-001 – Agreement for Consulting Services Between Triunfo Sanitation District and Linda Moyer for a not-to-exceed amount of \$20,000.

11. Approval of a Budget Adjustment for Fiscal Year 2016-2017 for Increased Costs for Expenses Associated With a Sewer System Repair in the Lake Sherwood Area:
It is recommended the Board:
 - 1) Approve the request by staff and authorize a budget increase of \$73,000 to the adopted FY 2017 budget; or
 - 2) Provide staff with alternative direction.
12. Tract Acceptance of Portions of CUP 4375 for the Lake Sherwood Area:
It is recommended the Board:
 - 1) Accept the sanitary sewer system from portions of CUP 4375 identified in the summary and make the 22 Tracts part of the Triunfo Sanitation District sewer system; and
 - 2) Direct the General Manager to release the Sewer Performance Bond and Labor & Material Bonds in accordance with the Triunfo Sanitation District Rules & Regulations.
13. Request by Director Orkney – Discussion of the Conflict of Interest Policy
14. Request by Director Orkney – Discussion of the Current Level of Staffing Provided

INFORMATION AGENDA (Items 15 through 20) – It is recommended the Board receive and file the following items:

15. Disbursements: May 2017
16. Investment Report: May 2017
17. Revenue & Expense Report: May 2017 (to be hand carried to the meeting)
18. Oak Park Water Service Update
19. Water Conservation Report: May 2017
20. Future Meetings, Seminars and Conferences:
 - ✦ ~~July 3~~, 5:00 p.m. – JPA Meeting (CANCELLED)
 - ✦ July 10, 5:00 p.m. – JPA Special Meeting (LVMWD, Calabasas)
 - ✦ July 19, 5:00 p.m. – JPA tour of LV Reservoir and Westlake Filtration (LVMWD, Calabasas)
 - ✦ July 24, 5:15 p.m. – TSD Board Meeting (Oak Park Library)
 - ✦ Aug 22 - 24 – CASA Annual Conference (San Diego)
 - ✦ Sep 24 - 28 – VCSDA Annual Conference (Monterey)

ORAL REPORTS – (Items 21 through 24)

21. Standing Committee Reports:

- a. Finance Committee
- b. Recycled Water/Pure Water Project Committee
- c. Public Outreach/Communications Committee

22. Board Member Comments

This is an opportunity for Board members to briefly comment on matters they deem appropriate to the business of TSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the TSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to TSD business. The Board may also direct staff to place a matter of business on a future TSD Board agenda.

23. Reports on Outside Meetings/Conferences

24. General Manager, Legal Counsel Comments

Brief announcements/report on General Manager, Legal Counsel, and TSD workforce activities.

CLOSED SESSION – (Item 25 only)

25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
Government Code § 54956.9(d)(4)

The Board will meet with Legal Counsel to discuss the possible initiation of litigation pursuant subdivision (d) paragraph (4) of Section 54956.9. One case.

ADJOURNMENT: Adjourn to next Regular Meeting to be held on Monday, July 24, 2017 at 5:15 p.m. at the Oak Park Library.