



TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

Board of Directors

Michael Paule, Chair
Janna Orkney, Vice Chair
Susan Pan, Director
Raymond Tjulander, Director
James Wall, Director

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold its Regular Meeting on Monday, July 23, 2018, 5:15 p.m. at the Oak Park Library (Film & Lecture Room 102), 899 N. Kanan Road, Oak Park, California. The business to be transacted is as follows:

A G E N D A

The Board agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Government Code Section 54956.5) exists or as otherwise allowed under Government Code Section 54954.2(b). In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the California Relay Service TDD line at (800) 735-2929 or the Clerk of the Board at (805) 658-4642 at least 48 hours prior. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board or viewed on the District's website, www.triunfosanitation.com.

1. **Call to Order, Roll Call**
2. **Pledge of Allegiance**
3. **Agenda Review** (General Manager/Board of Directors)
Consider and approve, by majority vote, minor revisions to the Board agenda items or related attachments and any item added to, removed from, or continued from the Board agenda.
4. **Public Comment** (Items not on the agenda – 5 minute limit)
In accordance with Government Code Section 54953(a), this is an opportunity for members of the public to briefly address the Board on items NOT on the agenda. Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear, and concise a manner as possible.

CONSENT ITEMS (Items 5 through 6) – Matters listed under Consent Items are considered to be routine, non-controversial, and are normally approved by one motion. If discussion is requested by a member of any of the Board on any Consent Item, or if a member of the public wishes to comment on an item, that item may be removed from Consent Agenda for separate action.

5. **Approval of Minutes:** June 25, 2018 Regular Meeting

6. **Communications Site Lease Agreement with STC One, L.L.C. (Crown Castle/Sprint) Wireless at the Kilburn Water Reservoir Site, TSD Contract No. T18-004**

It is recommended the Board:

- A. Approve and authorize the General Manager to sign the lease agreement and Memorandum of Lease (Exhibit C) for TSD Contract No. T18-004 with STC One, L.L.C. (Tower Company One, LLC.), for the purpose of operating a telecommunications facility at the Kilburn Water Reservoir; and
- B. Direct staff to forward the signed and notarized agreement to STC One, L.L.C. (Tower Company One, LLC.) for execution; or
- C. Provide staff with direction.

PRESENTATION ITEM (Items 7 through 8)

7. **Update on Landscape Conservation Class**

8. **Customer Portal Update**

ACTION ITEMS (Items 9 through 16)

9. **Recycled Water Agreements for Property Owners in Hidden Valley/Lake Sherwood Area**

It is recommended the Board:

- A. Approve and authorize the General Manager to sign the lease agreement with the owner in Lake Sherwood, A.P.N. 695-0-031-150, for the purpose of supplying recycled water to the property; and
- B. Approve and authorize the General Manager to sign the lease agreement with the owners in Hidden Valley, A.P.N.s 692-0-010-080, 692-0-010-050 and 692-0-010-040, for the purpose of supplying recycled water to their properties; or
- C. Provide staff with direction.

10. **Accessory Dwelling Unit Fee Guidelines**

It is recommended that the Board:

- A. Review and approve the current methodology employed by staff to use the fixture count to ERU calculation as the appropriate algorithm to levy connection fees and service fees to ADU additions; or
- B. Waive all fees associated with ADU construction; or
- C. Provide staff with direction.

11. **Response to Grand Jury Report on Independent Special Districts**
It is recommended that the Board review the response to the report and provide direction accordingly.
12. **Discuss and Consider Possible Changes to District Name**
It is recommended the Board review and discuss this request and provide direction to staff.
13. **Triunfo Sanitation District Website**
It is recommended that the Board:
 - A. Discuss the TSD website (including potential updates and new content);
 - B. Consider referring the issue to the Public Outreach/Communication Committee to formulate specific alternatives; and
 - C. Direct staff accordingly.
14. **Budget Increase for Contract with Outside Legal Counsel to Review TSD Contract T15-003 with VRSD**
It is recommended the Board authorize the Director of Finance:
 - A. To increase the FY 2018-2019 Adopted Budget \$6,500 to fund the District's Special Counsel for ongoing legal support to TSD regarding the TSD/VRSD contract; and
 - B. To increase the FY 2018-2019 Adopted Budget \$1,000 for reimbursement of the GM's outside legal counsel to review the final GM contract with TSD/VRSD; or
 - C. Provide staff with direction.
15. **Review of Advertising in the Ventura County Star Newspaper Versus the Acorn Newspaper**
It is recommended that the Board receive and file this report.
16. **Discussion on Ventura Regional Sanitation District Cost Allocation Methodology**

INFORMATION AGENDA (Items 17 through 25) – It is recommended the Board receive and file the following items:

17. **Disbursements:** June 2018
18. **Investment Report:** June 2018
19. **TSD Website – Google Analytics Report**
20. **Water Conservation Customer Rebate Program**

21. **Oak Park Water Service Update**
22. **Water Conservation Report:** June 2018
23. **Statewide Water Supply Conditions Report:** July 4, 2018
24. **Revenue & Expense Report:** Preliminary June 2018
25. **Future Meetings, Seminars and Conferences:**
 - July 25, 11:00 a.m. – ACWA Water Conservation Laws Webinar
 - August 1-3 – ACWA Western Waters Seminar 2018, Park City, Utah
 - August 6, 5:00 p.m. – JPA Meeting (at LVMWD)
 - August 7, TBD, VCSDA meeting, Rancho Simi
 - Aug 8-10 – CASA Annual Conference (Monterey)
 - August 27, 5:15 p.m. – TSD Regular Board Meeting (Oak Park Library)
 - Sept. 5, 5:00 p.m. – Special JPA meeting (at Oak Park Library)
 - Sept. 17, 5:15 p.m. – TSD Special Board Meeting (Oak Park Library)
 - Sept. 20, 4:30 p.m. – AWA Reception for Elected Officials, Simi Valley
 - Sept. 24-27 – CSDA Annual Conference, Indian Wells
 - Oct. 1, 5:00 p.m. – JPA Meeting (at LVMWD)
 - Oct. 18, 7:15 a.m. – AWA WaterWise Breakfast Program, Thousand Oaks

ORAL REPORTS – (Items 26 through 29)

26. **Standing Committee Reports:**
 - A. Finance Committee
 - B. Recycled Water / Pure Water Project Committee
 - C. Public Outreach / Communications Committee
 - D. Ad Hoc Committee
27. **Board Member Comments**

This is an opportunity for Board members to briefly comment on matters they deem appropriate to the business of TSD. A Board member may ask a question of staff for clarification, make a brief announcement, or make a brief report on his or her own activities related to the TSD. A Board member may also provide a reference to staff or other resources for factual information, or request staff to report back to the Board at a subsequent meeting concerning a matter related to TSD business. The Board may also direct staff to place a matter of business on a future TSD Board agenda.
28. **Reports on Outside Meetings/Conferences**
29. **General Manager, Legal Counsel Comments**

NEW BUSINESS – (Item 30 only)

30. **Future Agenda Items**

CLOSED SESSION – (Item 31 only)

31. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code § 54956.9, subdivision (a) – *Triunfo Sanitation District v. New Mission, LLC*, Superior Court of the State of California, County of Ventura, Case No. 56-2017-00499222-CU-OR-VTA.

ADJOURNMENT: Adjourn to next Regular Meeting to be held on Monday, August 27, 2018 at 5:15 p.m. at the Oak Park Library.

This page is intentionally blank